

# Smartmail Bound Printed Matter - Ground



Do you send marketing or editorial materials? Does your business distribute publications or manuals? Are these items bound (multi-stapled, glued, stitched or spiral-bound)? If they weigh between 1 and 15 pounds (one item or several together), they qualify as United States Postal Service "Bound Printed Matter."

## Rely on the expertise of our mail processing.

DHL Global Mail™ offers SMARTMAIL BOUND PRINTED MATTER®, a cost-efficient solution that provides customers an alternative to in-house mailing. After picking up your mail, we will sort and process the pieces at one of our nationwide Mail Terminals, transfer them to the destination postal facility and insert the items deep into the United States Postal Service (USPS) mail stream.

## Peace of mind.

It's our way of delivering something money can't buy: satisfied customers across the USA. Take one look at our service options and you'll understand.

**SMARTMAIL**  
BOUND PRINTED MATTER

Delivery  
Time

**3-8 Average Transit Days**

## Your Advantages

- Reduced shipping costs
- Security and accountability

## Convenience

- Flexible pick up times
- No postal preparation and manifesting
- Easy electronic invoicing
- Detail and summary billing available

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## Enhanced Services

- Content assurance
- Delivery performance reporting/management (Delivery Confirmation Available)
- Expansive customer-defined reporting portal
- First Class enclosure

### A solution for all your needs.

In addition to SMARTMAIL BOUND PRINTED MATTER, you can choose from a robust product portfolio offered by DHL Global Mail – the quick and cost-effective solution for your direct mail, parcels and catalog mail to any major markets worldwide. With DHL Global Mail as your partner for speed, accuracy and customized solutions, you can maximize your market potential.

### If you are interested in our services, contact us:

Toll-free: 1-866-616-MAIL (616-6245)

Email: [contact@dhlglobalmail.com](mailto:contact@dhlglobalmail.com)

[www.dhlglobalmail.com](http://www.dhlglobalmail.com)

## Weight / Size Limits

<b>Weight</b>	1-15 lbs.
<b>Dimensions</b>	18" x 14" x 6" maximum
<b>Qualified Mail</b>	<ul style="list-style-type: none"><li>• Meets requirements in DMM463.30<ul style="list-style-type: none"><li>- Permanently bound</li><li>- 90% imprinted</li><li>- Combined weight must be at least 1 lb.</li></ul></li><li>• Does not contain First-Class Content (DMM333.20)<ul style="list-style-type: none"><li>- Bills or statements (product invoice allowed)</li><li>- Personal information</li><li>- Handwritten material</li></ul></li><li>• Must not contain Hazmat</li></ul>
<b>Packaging</b>	<ul style="list-style-type: none"><li>• Must be packaged securely<ul style="list-style-type: none"><li>- Cardboard</li><li>- Strong polywrap</li><li>- Shrink-wrap</li><li>- Must withstand a 3' drop without damage</li></ul></li><li>• Must be USPS machinable</li></ul>

Consult the Domestic Mail Manual (DMM) and the USPS Customer Support Rulings for complete descriptions on qualified automated Bound Printed Matter.

Ground service level is available in select locations only.